

# HOW TO APPLY

Applications are accepted prior to every semester. Applicants who meet all of the eligibility criteria must submit the following:

- ✓ Completed Education Grant form.
- ✓ Documentation from the employer confirming employment start date, employment status and number of hours worked per week once attending school.
- ✓ A letter of enrolment in an Early Childhood Education diploma program or course registration documentation.
- ✓ A copy of a tuition receipt identifying the course(s)/deposit has been paid.

An application checklist detailing all requirements is included in the application form.

# GENERAL INFORMATION

Applications are processed on a first come, first serve basis once all documents required to process an application have been received. Funding is based on the number of applications received, and available funding for the current semester.

**Please visit [ecegrants.on.ca](http://ecegrants.on.ca) to access full program details and information on submitting an application. Dates specifying when applications are accepted is updated prior to each semester.**



The Early Childhood Educators Qualifications Upgrade Program financially supports individuals studying Early Childhood Education (ECE) who work in Early Years settings to achieve an ECE diploma and become eligible to apply for membership with the College of Early Childhood Educators (CECE).

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## Grant Assistance Program North Bay Regional Health Centre

680 Kirkwood Drive  
Sudbury ON P3E 1X3

1-866-989-9299

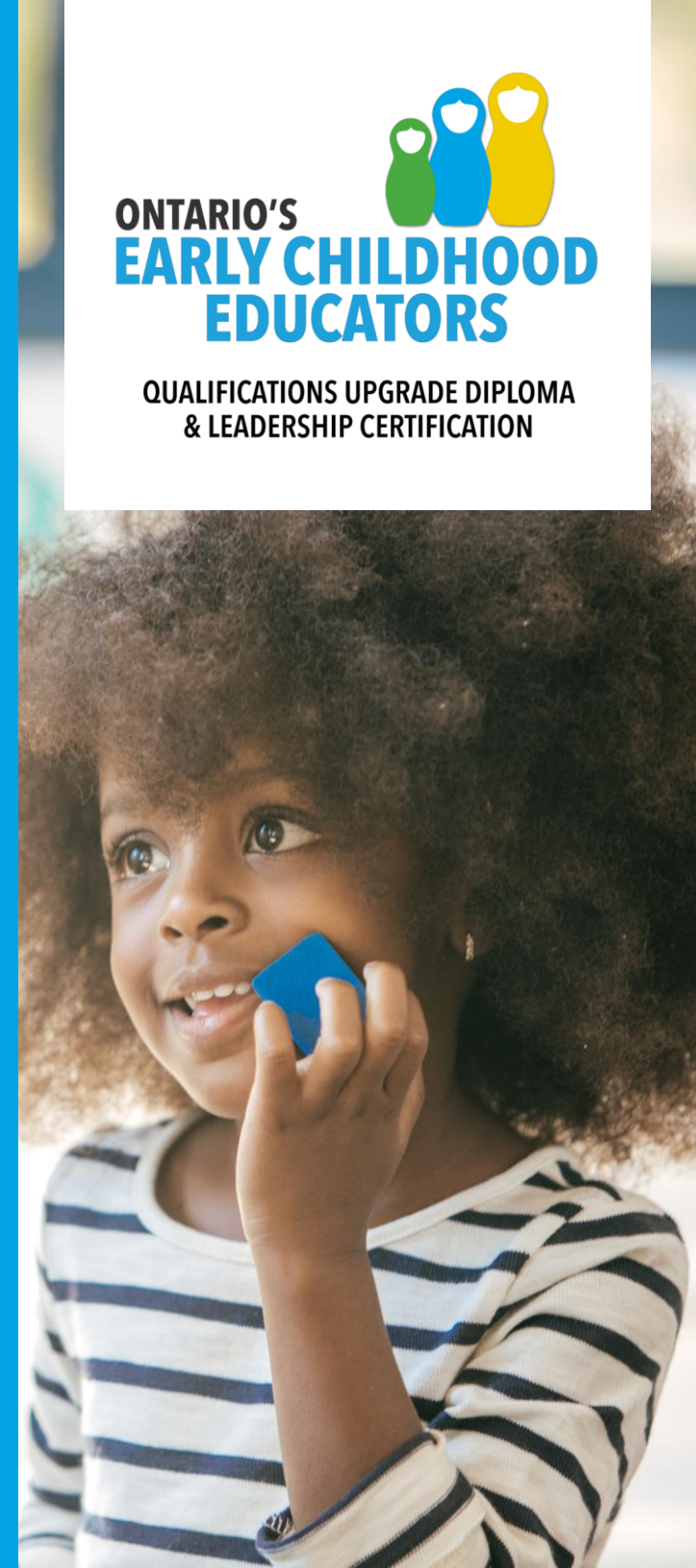
Fax: 705-670-3152

[info@ecegrants.on.ca](mailto:info@ecegrants.on.ca)

[ecegrants.on.ca](http://ecegrants.on.ca)



QUALIFICATIONS UPGRADE DIPLOMA  
& LEADERSHIP CERTIFICATION



# EDUCATION GRANTS

Education grants are available to pay tuition fees to obtain an Early Childhood Education diploma.

## ELIGIBILITY CRITERIA FOR LICENSED SETTINGS

- ✓ Have six months of employment (past or present) within a licensed home or centre-based agency, family support program or a publicly funded school; including First Nation Education Authorities in Ontario.

**OR**

- ✓ Those employed in any EarlyON Child and Family Centre or in a child care and family program funded under any Indigenous-led Child and Family Centre are eligible to apply upon hire.

**AND**

- ✓ Be enrolled in or accepted by a recognized community college in Ontario for full-time or part-time studies towards an Early Childhood Education diploma.
- ✓ Be living and/or working in Ontario.

Note: Francophone, First Nation, Métis and Inuit individuals are exempted from the required six months of employment (past or present).



## ELIGIBILITY CRITERIA FOR UNLICENSED HOME CHILD CARE PROVIDERS

- ✓ Proof of a registered business by including business name, HST and/or Business Number in the application form.
- ✓ Provide reference letters from parents and/or suppliers demonstrating six months of employment.
- ✓ Be enrolled in or accepted by a recognized community college in Ontario for full-time or part-time studies towards an ECE diploma.
- ✓ Be living and/or working in Ontario.

# TRAVEL GRANTS

Travel Grants are available to assist students with daily commute expenses incurred while attending classes, first aid training and/or completing the placement component of a program.

Travel Grants may also provide assistance to individuals who are required to live temporarily away from home to pursue studies.

## ELIGIBILITY CRITERIA

- ✓ Be approved for an Education Grant under this program.
- ✓ Live more than 20 km one way from the educational institution or placement location.



# TRAINING ALLOWANCE

All approved education grant recipients (full-time and part-time) are automatically assessed for a training allowance. Training allowance will be allocated as follows:

- ✓ Full-time students who remain employed part-time (less than 30 hours per week) will receive a \$300.00 training allowance for each course taken per semester.
- ✓ Full-time students who remain employed full time (30 hours or more per week) are eligible to receive a maximum of \$500.00 per semester, as part of the training allowance.
- ✓ Full-time students who have left employment to pursue full-time studies will receive the full training allowance of \$5,000.00 per semester.
- ✓ Full-time students who are required to leave full-time employment, for example, to complete a placement or to take courses on campus, may be eligible to receive a training allowance for the duration of the absence from work.
- ✓ All part-time students will receive a \$300.00 training allowance for each course taken per semester.

